**Committee on Administration and Budget (CAB)**

**Meeting Minutes**

**Meeting Date:** January 9, 20183:00 PM - 4:30 PM

**Location:** Hawaii Hall 208

**Attendance:** [P = Present; A = Absent; E = Excused]

| **MEMBERS** | | **MEMBERS** | | **MEMBERS** | | **GUESTS** | **TIME** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Robert Cooney | E | Robert Paull, Vice Chair | E |  |  | Christine Sorensen SEC Chair | 3:00 PM -  3:55 PM |
| Graham Crookes, Secretary | E | Randy Minas | A |  |  |  |  |
| Youping Deng | E | David Ericson | P |  |  |  |  |
| Kwanglim Seo | P | Doug Vincent - liaison substitute C. Sorensen Irvine | P |  |  |  |  |
| Christopher Measures, Chair | P |  |  |  |  |  |  |

| **SUBJECT** | **DISCUSSION / INFORMATION** | **ACTION / STRATEGY / RESPONSIBLE PERSON** |
| --- | --- | --- |
| **CALL TO ORDER** |  | Meeting was called to order by Chair Measures at 3:00 PM. |
| **REVIEW OF MINUTES** | 1. The minutes of the October 4, 2017 Committee on Administration and Budget had been circulated electronically. 2. The minutes of the December 6, 2017 Committee on Administration and Budget had been circulated electronically. | 1. Moved by X, seconded by X, to approve the October 4, 2017 minutes. Approved unanimously. 2. Moved by X, seconded by X, to approve the December 6, 2017 minutes. Approved unanimously. |
| **CHAIRS REPORT** | 1. **Quorum NOT obtained.** |  |
| **GUEST** | 1. Christine Sorensen Irvine, SEC Chair  Sharing the SEC’s recent meeting with iChancellor David Lassner regarding the Reorganization of Office of the Manoa Chancellor. | 1. No action. |
| **BUSINESS** | 1. Discussion of Reorganization Proposal, College of Engineering.    1. Review and approve the CAB Reorg Checklist.    2. Review and approved the CAB Resolution Supporting the Proposed Reorganization of the College of Engineering 2. Approve the Spring meeting schedule | 1a. action.  1b. action.  2. action. |
| **ADJOURNMENT** | 1. The next Committee on Administration and Budget will be on February 6, 2018 in HH 208. | * Meeting adjourned at 4:3X pm. |

Respectfully submitted by John Kinder, Staff

Approved on February X, 2018 with X votes in favor of approval and X against.